

# Petite Lake Highwoods association

## Annual meeting minutes for Sept 20, 2011

1. **Meeting called to order:** 7:10 pm
2. **Officers Present:** Toni Woodmaster, Becky Janssens, Lou Aerne, Andrea Herron, Sam Terranova, Bob Leavitt
3. **Officers Absent:** Matt Langellier
4. **Introduction of new members:** Ed Oschloger, Dee Williams, Carrie Hopkins, Justin Shields, Nancy Nava.
5. **Present & adopt agenda:** Kurt Franke made a motion to accept agenda with the following changes: move weed control and herbiciding to the treasurer's report. Lynn Treat seconded. A vote was taken, all ayes.
6. **Read and approve minutes from 09-21-10 annual meeting:** Lynn Treat made a motion to accept minutes. Robin Aerne seconded. A vote was taken, all ayes.
7. **Public comment:** Nancy Nava-Doesn't want to have to accompany relatives at subdivision property. The intent is that family members may use the beach, parks, etc without accompaniment.  
Barb Bradley-Sheriff won't enforce PLH parking and speed limit rules. Lynn Treat and Robin Aerne stated that the County ordinances will be the minimum enforced. The Board will check into this at a regular meeting.
8. **President's report:** Toni Woodmaster passed around a handout from the Lindenhurst/Lake Villa fine arts council regarding painted benches throughout community.  
Had a small turnout at the Spring cleanup this year, but got as much done as possible. Thanks to all who participated!
9. **Treasurers report and audit report:** Diane Franke, Trisha Musich and Nancy Waltz audited the books.  
Emergency fund was used for dangerous tree removal near the south park. Some of this money was offset by increased funds collected due to late fees and processing fees.  
Accounting software is out of date and no longer supported—board may look into replacing it in the near future.  
Proposed budget is presented and explained--Profit and Loss Budget versus Actual. The negative balance was explained by the fact that money is budgeted for emergencies and beach/park maintenance & repairs, but will hopefully not be used.  
Integrated Lakes Management proposed, again, to perform channel herbiciding and beach weed control. Lance Carr believed that the work done by ILM is illegal. Becky Janssens explained that they have the proper credentials and obtain proper permits to do the work. Judy Treat said she noticed very positive effects of the herbiciding this past year.
10. **Acceptance of proposed budget:** Robin Aerne made a motion to accept budget, Kurt Franke seconded. A vote was taken, all ayes.  
Special assessments –Kurt Franke made a motion to approve the special assessment for weed control and herbiciding, Judy Treat seconded. A vote was taken, 6 nays and the motion carried.
11. **Other reports:** None.

12. **Election of officers:** Robin Aerne volunteered to preside at the election of new officers.
- A. **President:** Bob Leavitt nominated **Matt Langellier**, Lynn Treat Seconded, all ayes
  - B. **Vice president:** Becky Janssens nominated **Toni Woodmaster**, Nancy Waltz seconded, all ayes
  - C. **Treasurer:** Kurt Franke nominated **Becky Janssens**, Bill Brooks seconded, all ayes
  - D. **Secretary:** Nancy Waltz nominated **Bob Leavitt**, Carol Miller seconded, all ayes.
  - E. **Beach Commissioner:** Bill Brooks nominated **Andrea Herron**, Judy Treat seconded, all ayes
  - F. **Park Commissioner:** Toni Woodmaster nominated **Sam Terranova**, Andrea Herron seconded, all ayes
  - G. **Road Commissioner:** Barb Terranova nominated **Mark Johnson**, Andrea Herron seconded, all ayes
13. **New business:**
- A. **By-Law revisions:** Only 80 votes of the required 90 were present at the meeting—not enough to vote on By-Law changes. Mark Johnson thanked the By-Law Committee for all their hard work. All applauded their efforts. This issue will be discussed at a regular board meeting in order to plan an alternate time to try again.
  - B. **Fall cleanup:** Several projects that were not completed at the spring cleanup will be taken care of at a fall cleanup. It was suggested that we combine this with a “chili dump” as was done last year. October 22<sup>nd</sup> was the agreed upon date for this years Fall Cleanup/Chili Dump.
  - C. **Golf ball protection along Highwoods Drive:** Lance Carr spoke with Lake Villa Township and Antioch Township highway commissioners, Jim Jorgenson and Mark Ring, as well as Vince from Antioch Golf Course to discuss some sort of protection from golf balls damaging property along Highwoods Drive. Any type of fence or barrier may not be installed on highway right-of-ways, and the golf course will not permit it on golf course property. No solutions at this time.
14. **Old business:**
- A. **Maintain welcome committee:** Judy Treat, Andrea Herron and Toni Woodmaster volunteered to participate in the welcome committee.
  - B. **Update signatures with new board members:** This reminder will be addressed at regular board meeting.
15. **Adjournment:** Lynn Treat moved to adjourn the meeting, Lou Aerne seconded. Meeting adjourned at 8:25 p.m.

Submitted by Bob Leavitt, Secretary